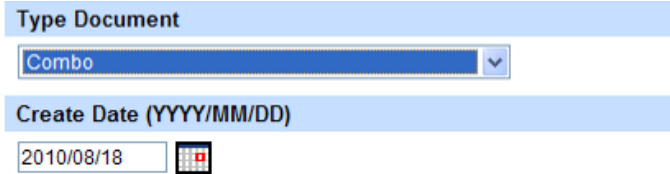# Inspecting a Source/Source Combo

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Overview   The Combo selection should be made when an invoice and receiving report are required and inspection and acceptance sites are both source.

Inspection Procedure   Follow the steps below to inspect a source/source Combo Document.

Step	Action
1	After Logon, click on the Government link at the top of the screen. **Wide Area Workflow 5.0.0** User Administration Console Government Property Transfer Documentation Lookup Logout
2	Click **Inspection Folder**. Inspector Create Document Inspection Folder History Folder by DoDAAC History Folder by User Hold Folder Recall - Action Required Folder Rejected Transactions Folder
3	Select a DoDAAC from the **DoDAAC** drop down menu. **Important!** The DoDAAC is a required field. Select an appropriate DoDAAC from the drop down menu. DoDAAC * Select Location Code Contract Number
4	Select **Combo** from the Type Document drop-down menu. Type Document Combo Create Date (YYYY/MM/DD) 2010/08/18 All other fields in the Search screen are optional. Users can enter in as much or as little information as needed to narrow their search.

Inspecting a Source/Source Combo

Procedure The steps below are continued from the previous page.
(continued)

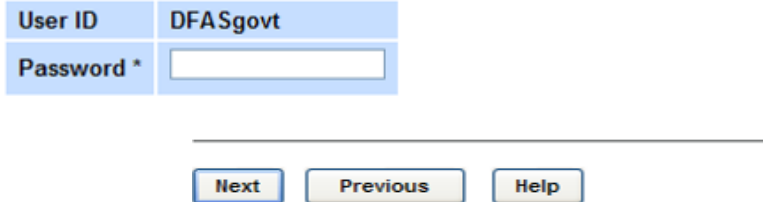| Step	Action
5	Click the **Submit** button. Submit Help
6	Click on the desired **Shipment No** to open the document. Inspection Folder for 'W81K7D' (15 items, sorted by Contract Number) 	Item	Type	Vendor (Payee)	Contract Number↑	Delivery Order	Shipment Number	Submitted	Shipped	Accepted	Status
---	---	---	---	---	---	---	---	---	---
1	Combo D/D	0W282	WAWFRJ06T0001		TPM5184I	2009-10-28	2009-05-19		Submitted
2	Combo S/D	0W282	WAWFRJ06T0001		TPM5186I	2009-10-28	2009-05-19		Submitted
3	Combo S/S	0W282	WAWFRJ06T0001		TPN5089I	2009-12-01	2009-05-19		Submitted
4	Combo S/D	0W282	WAWFRJ06T0001		TPN5090I	2009-12-01	2009-05-19		Submitted
5	Combo D/D	0W282	WAWFRJ06T0001		TPN5184I	2009-12-01	2009-05-19		Submitted
6	Combo S/S	0W282	WAWFRJ06T0001		TPN5185I	2009-12-01	2009-05-19		Submitted
7	Combo S/D	0W282	WAWFRJ06T0001		TPN5186I	2009-12-01	2009-05-19		Submitted
8	Combo D/D	0W282	WAWFRJ06T0001		TPN5702I	2009-12-04	2009-05-19		Submitted
9	Combo S/S	0W282	WAWFRJ06T0001		TPP5089I	2010-01-25	2010-01-02		Submitted
10	Combo S/D	0W282	WAWFRJ06T0001		TPP5090I	2010-01-25	2010-01-02		Submitted
11	Combo D/D	0W282	WAWFRJ06T0001		TPP5184I	2010-01-25	2010-01-02		Submitted
12	Combo S/S	0W282	WAWFRJ06T0001		TPP5185I	2010-01-25	2010-01-02		Submitted
13	Combo S/D	0W282	WAWFRJ06T0001		TPP5186I	2010-01-25	2010-01-02		Submitted
14	Combo S/D	0W282	WAWFRJ06T0005		TPN5713I	2009-12-01	2009-05-19		Submitted
15	Combo S/D	0W282	WAWFRJ06T0005		TPP5713I	2010-01-25	2010-01-02		Submitted	
7	Review the data on the **Header** tab. Inspector - Receiving Report Header Line Item Addresses Misc. Info Preview Document 	Contract Number	Delivery Order	Contract Number Type	Issue Date	Inspection Point	Acceptance Point
---	---	---	---	---	---
WAWFRJ06T0001			2006/04/25	S	S | | Shipment Number	Shipment Date	Final Shipment	Estimated Delivery Date	Supplies	Service
---	---	---	---	---	---
TPL5089I	2009/05/19	N		⊙	○ | | Invoice Number		Invoice Date		Final Invoice	
---	---	---	---	---	---
TPL5089I		2009/05/21		N	| | TCN	Gross Weight	First Line Haul Mode	Serial Shipping Container Code	FOB	CoC	ARP
---	---	---	---	---	---	---
				S	○	○	 	Transportation Leg	Standard Carrier Alpha Code	Bill of Lading Number	Bill of Lading Type
---	---	---	---
1				 	Secondary Transportation Tracking Number	Tracking Type	Tracking Description
---	---	---
			  	Summary of Detail Level Information	Total ($)
1 CLIN/SLIN(s)	8,900.00	
8	Click the **Line Item** Tab **Inspector - Receiving Report** Header Line Item Addresses Misc. Info Preview Document
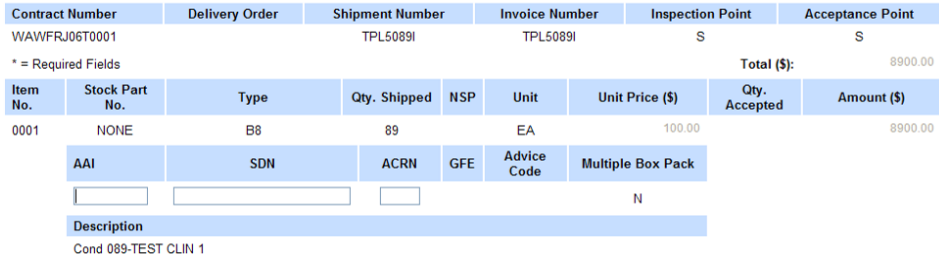
Inspecting a Source/Source Combo

Procedure (continued)   The steps below are continued from the previous page.

Step	Action
9	Review the Line Items and enter ACRN, SDN and AAA data if needed. 	Contract Number	Delivery Order	Shipment Number	Invoice Number	Inspection Point	Acceptance Point
---	---	---	---	---	---
WAWFRJ06T0001		TPL5089I	TPL5089I	S	S | * = Required Fields Total (\$): 8900.00 | Item No.	Stock Part No.	Type	Qty. Shipped	NSP	Unit	Unit Price (\$)	Qty. Accepted	Amount (\$)
---	---	---	---	---	---	---	---	---
0001	NONE	B8	89		EA	100.00		8900.00 | | AAI	SDN	ACRN	GFE	Advice Code	Multiple Box Pack
---	---	---	---	---	---
					N	 Description Cond 089-TEST CLIN 1
10	Review the **Addresses** and/or **Misc**. **Info** tabs as needed. **Inspector - Receiving Report** Header	Line Item	Addresses	Misc. Info	Preview Document
11	Click the **Header** tab and scroll to the bottom of the screen. **Inspector - Receiving Report** Header	Line Item	Addresses	Misc. Info	Preview Document
12	Click the checkbox **CQA** which automatically checks the **Acceptance** checkbox. • Enter the **Signature Date** and then: • Click the **Signature** button. ACTION BY: W81K7D * ☑ CQA ☑ Acceptance Inspection Date 2010/10/18 ☐ Reject to Initiator Has been made by me or under my supervision and they conform to contract, except as noted herein or on supporting documents Signature Signature Of Authorized Government Representative
13	Enter your password and click the **Next** button. **WAWF Password Confirmation** 	User ID	DFASgovt
Password *		 Next	Previous	Help

Inspecting a Source/Source Combo

Procedure The steps below are continued from the previous page.
(continued)

Step	Action
14	Review message and click the **OK** button.
15	View the verification screen.